



P&C Fundraising Meeting |Minutes

Meeting date | time **13/09/17** | Meeting location **Library**

Meeting called by President – OFPS P&C

Type of meeting Fundraising Meeting

1. AGENDA TOPIC | TERM 3 DISCO

We are all set and ready to go. Teaching Staff volunteers organised. Alice Wigny will be filling in for Kay Anderson tomorrow.

The weather today is predicted to reach 29 degrees, we will need to monitor conditions in the hall and maybe look at taking extended breaks if it gets too hot inside the hall.

2. COLOUR RUN / WALK-A-THON

Tess has 20 spray bottles and will drop off tomorrow. We will get another 10 bottles so 30 all up. Is this enough?

We will need parent helpers in the morning to help set-up the course. This will be advertised in this week's newsletter along with an invitation for parents to actively participate in the colour run / walk-a-thon and donate a gold coin in the process.

Parent helpers to meet in the school hall at 8:30am.

Haven't received many booklets back as yet, Boris will create a final reminder flyer to be circulated in this week's newsletter.

On Monday next week, a flyer to be circulated via e-news and Facebook containing - parent invitation to participate, parent help to set-up in the morning from 8:30am and meet in the school hall, canteen advertising of picnic lunch (selling meat pies and sausage rolls) and treats.

Boris to follow up raffle prizes and coordinate the individual gift card prizes for overall winner, second and third along with all eligible Cash Club Winners.

3. SILVER COIN CHALLENGE

Challenge will commence from Week 2, Term 4.

Committee decided to rename and rebrand the challenge to "The Oakey Doakey Cash Dash Challenge"
Boris will create the branding for the containers.

4. OAK FLATS TOWN FAIR - FOCAS

P&C have been asked to run the Canteen, BBQ and Cake Stall.

We will need help to run all three and need to start asking people we know and trust to help out as this will be a big event.

Sarah will speak with Daliya around setting up her coffee vans within the school perimeter. Boris suggested we consider having one close to the canteen and / or BBQ area. Ultimately, Daliya and Sarah can work out the best locations.

Canteen will accommodate for all cold drinks, ice creams, slurpees, sundaes, treats, etc so there will be no need to introduce any other party to sell these items.

Canteen will look at what other hot fast food or finger food that they might provide on the day.

For the Cake Stall, Canteen has suggested we invite parents to bake a cake and we provide them with the cake box. We ask the parents what type of cake they are making so we have a variety for the day.

5. DAVE'S LOCAL BUSINESS SPONSORSHIP RUN

Committee congratulated Dave on reaching his goal of 20 sponsors.

It was noted that this fundraising initiative has helped fund the high number of individual sport representation sponsorships this school year.

6. ADULT TRIVIA NIGHT

Adult trivia night will be held on Friday 24 November.

Was not discussed at this meeting but date has been confirmed with Destination Dancefloor and School.

More information and details of the night will be forthcoming at the November meeting.

7. FUNDRAISING SUMMARY

Committee noted we have two more events before the end of our fiscal year, the school discos this week and colour run / walk-a-thon next week.

Father's Day Stall was successful raising \$534.20 profit and gifts left over for next year.

To date, donations to the school have reached \$21,500.

Will be looking to make a final donation to the school during next week's School Colour Run / Walk-a-thon presentation - this will be discussed and finalised at next week's P&C Meeting.

EVENT	SPENT	RECEIVED	PROFIT	NOTES
Friday 5c Challenge	\$275.00	\$2,586.40	\$2,311.40	Expenditure for prizes of class catering for each stage winner and ice cream sundae party for overall winner
Term 4 Disco	\$-	\$1,231.20	\$1,231.20	120 attended 3-6 126 attended K-2
Term 1 Disco	\$142.12	\$1,300.00	\$1,157.88	148 attended K-2 112 attended 3-6
Mother's Day Stall	\$2,257.00	\$3,100.00	\$843.00	Majority of stall gifts sold. \$6.00 gifts very popular.
Winter Pie Drive	\$8,644.31	\$14,000.00	\$5,355.69	1400 individual items ordered. 96 order forms received (approx. 33% of school community participated)
Term 2 Disco	\$152.50	\$1,210.00	\$1057.50	102 attended 3-6 140 attended K-2
Father's Day Stall	2215.80	\$2750.00	\$534.20	Gifts left over for next year
Term 3 Disco				13 & 14 September
Colour Run				21 September
Summary	\$13,686.73	\$26,177.60	\$12,490.87	Donation of \$5000.00 to OFPS paid on 27/02/17 Donation of \$10,000 to OFPS paid on 19/07/17 Donation of \$6500.00 to OFPS paid on 30/08/17

8. Meeting Closed & Next Meeting

Meeting closed at 8.58am.

Next Meeting Wednesday 8/11/2017, in the LEARNING HUB commencing at 8:15am
