



P&C Fundraising Meeting | Minutes

Meeting date | time **14/06/17** | Meeting location **Library**

Meeting called by President – OFPS P&C

Type of meeting Fundraising Meeting

Attendees

Boris Baraldi, Tess Kennedy, Dave Crook, Janette Crook, Daliya Phipps, Pauline Baraldi, Karen Hamilton, Kay Anderson

Apologies

Sarah King

1. AGENDA TOPIC | WINTER PIE DRIVE

We have received an awesome response to our winter pie drive with just over 1400 items ordered.

Volunteers organised and ready to sort and pack.

SMS will go out to people who ordered day before as a reminder and again on the day when pies are ready for pick-up.

2. AGENDA TOPIC | TERM 2 DISCO

Notes will go out this week for Term 2 Disco. Everything is in order with Kay organising teaching staff volunteers and Boris has chips and drinks ready to go.

3. AGENDA TOPIC | SCHOOL COLOUR RUN – WALK-A-THON

Main order of business at the meeting.

Committee discussed at length best way forward and decided on the following:

- No Entry Fee – same format with sponsorship booklet as with Olympathon and Walk-a-thon from previous years.
- Daliya will take ownership of letter and permission note.
- Class prizes will be first and second for most sponsorship money raised. Prizes to be confirmed.
- Individual awards for sponsorship money raised as increased slightly in the relevant categories.
- Raffle prizes will involve three (3) major prizes and some minor prizes. You earn one (1) ticket in the draw for every \$10 of sponsorship money collected.
- Boris will take ownership of drafting sponsorship booklet, prize sheet and raffle prize sheet.
- Tess is organising spray bottles x 25
- Plan to send out permission note and colour run / walk-a-thon booklet with prize sheets at least four (4) weeks prior to closing date.

4. FUNDRAISING REPORT

For the FY 2017, the OFPS P&C has held five (5) fundraising events thus far: -

- Friday 5c challenge & School Disco held during Term 4 of 2016,
- School Disco Term 1 2017,
- Mother's Day Stall during Week 3 of Term 2 and Winter Pie Drive during Week 7.

To date, a total of \$10,899.17 profit has been realised from the above events.

EVENT	SPENT	RECEIVED	PROFIT	NOTES
Friday 5c Challenge	\$275.00	\$2,586.40	\$2,311.40	Expenditure for prizes of class catering for each stage winner and ice cream sundae party for overall winner
Term 4 Disco	\$-	\$1,231.20	\$1,231.20	120 attended 3-6 126 attended K-2
Term 1 Disco	\$142.12	\$1,300.00	\$1,157.88	148 attended K-2 112 attended 3-6
Mother's Day Stall	\$2,257.00	\$3,100.00	\$843.00	Majority of stall gifts sold. \$6.00 gifts very popular.
Winter Pie Drive	\$8,644.31	\$14,000.00	\$5,355.69	1400 individual items ordered. 96 order forms received (approx. 33% of school community participated)
Term 2 Disco				
Summary	\$11,318.43	\$22,217.60	\$10,899.17	Donation of \$5000.00 to OFPS paid on 27/02/17 Donation of \$10,000 to be discussed at next P&C Meeting.

5. Meeting Closed & Next Meeting

Meeting closed at 8.55am.

Next Meeting Wednesday 9/08/2017, in the LEARNING HUB commencing at 8:15am
